

www.cpdjourneyforum.org

Here are a few simple steps for getting online and joining in the conversation and learning right now.

- With your computer in front of you, type www.cpdjourneyforum.org in the browser line.
- This information will appear in the upper left on the home page:



**Journey Forum for churches, coaches, pastors,
& leaders on the Journey of the People of God**

Welcome, **Guest**. Please login or register.

<input type="text"/>	<input type="password"/>	Forever	<input type="button" value="Login"/>
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Login with username, password and session length

- By default, when you come to this page you are a “guest.” You can scroll down immediately to the discussion boards (Season of DISCOVERING, Season of DISCERNING, etc). Click on any discussion board, and then click on any topic, to read what is posted. Only when you register (you do this only one time) and login (you do this each time you return) you will be able to interact on any topic that is posted, or start a new topic.

To Register:

- Click on “register” in the upper left part of the home page.
- “Registration Agreement” will appear. This states the Center’s norms for interacting on the Journey Forum. Click “I accept the terms of agreement” at the bottom of the page.
- The “Registration Form” will appear. Must complete all parts of this form. We suggest (but not require) you choose a ‘username’ that is your real name (we’re a platform for a learning community, not just more anonymity). Your ‘password’ can be any combination of letters, numbers, or other characters, and must be at least 4 characters long. At bottom of page, type in the characters you see in the ‘verification’ box.
- When you click ‘register’ at the bottom of the page, you will automatically be logged in to the Forum for the first time.

Interacting on the Forum:

- Click on the discussion board where you want to learn or share (example: Season of DISCOVERING). On the discussion board page you will see “Subject/Started by” column under which topics already started are posted. Click on the subject (topic) that interests you (example “Ideas for ‘community listening’”) and the posts on this topic will appear. You have some options: Click “reply” to post a response to this topic. Click “notify” to be alerted by email to any new post on this topic. Click “send this topic” to anyone you know is interested in this topic.

Starting a new topic:

- Starting from the home page, click a discussion board for your topic. (Example: “Transformative Moments” because you saw the Spirit at work!). On the discussion board page, click “new topic.”
- The “Start a New Topic” page will appear. On this page type the name you wish to give the topic into the ‘subject’ blank. Write the content you wish to share in the big open white space (example: “A transformative moment at our church was when a much loved leader stood up and said.... . This was a turning point for our church because...”). Note: you can attach a file to your post to upload it for others to see. When finished writing and attaching, click “post” to post it or “preview” to first view what you said, then change it or post it.

When you return to Journey Forum:

- On the home page, upper left corner, click on “login” or simply enter your username and your password into the two small white spaces. Select how long you wish to stay logged in (‘forever’ means you can come back anytime to the Forum and begin to interact without logging in).
- This should be enough to get you started. Now, post away! Come back again and again!